

Conference Information

Conference Venue

Washington Hilton Hotel
1919 Connecticut Avenue, NW
Washington, D.C. 20009

Registration and Housing

To register for the conference and secure hotel accommodations, complete the "registration" and "housing" forms within this brochure (note: housing requests will not be processed unless you register for the conference). Fax or mail the forms to the address/fax number located at the bottom of each form.

Registration prices are \$25 less if you register on-line at www.naco.org.

Please remember that in order to obtain your registration materials on-site your registration fees must be paid in full.

Cancellation Policy

Refund of Conference registration fee, less an administrative fee of \$75, will be made if written notice of conference registration cancellation is postmarked no later than February 1, 2013.

Cancellation requests postmarked February 2, 2013 - February 22, 2013 will be subject to an administrative fee equal to one-half of the registration fee. **NO REFUND REQUESTS WILL BE HONORED** for registrations canceled after February 22, 2013 or for "no-shows". Sorry, no telephone cancellations will be accepted.

Cancellations must be requested in writing. You may fax your written cancellation request to: (866) 741-5129 or e-mail nacomeetings@naco.org. This applies to all registration types; Spouse/Guest included.

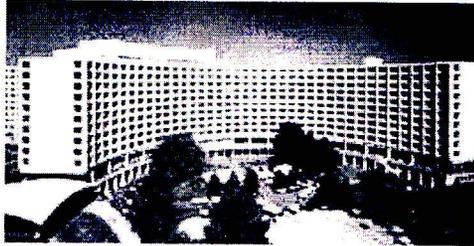
Note: If you cancel your registration prior to February 15, 2013 any hotel reservation associated with your registration will also be canceled. However, if you cancel after February 15, 2013, you will need to call the hotel directly to cancel your reservation.

Attire

The attire is business.

Official Conference Hotels

★ **Washington Hilton**
1919 Connecticut Avenue NW
Washington, D.C. 20009



Located in the heart of Washington D.C., the Washington Hilton hotel is one mile from the Smithsonian National Zoo and only four blocks from Dupont Circle Metro (red line).

Many guest rooms feature views of Washington, D.C. skyline and Washington Monument

Benefits for conference attendees:

- Meetings are just an elevator ride way – no commuting or taxi fares to pay!
- Complimentary daily newspaper (Monday through Friday).
- On-site restaurant, lounge, coffee/tea bar, room service, gift shop and business center.

★ **Omni Shoreham Hotel**
2500 Calvert Street NW
Washington, D.C. 20008



The four-diamond Omni Shoreham Hotel is nestled on 11 acres in picturesque Rock Creek Park in northwest Washington, D.C. and is only steps away from the National Zoo and Woodley Park/Zoo Metro (Red Line).

Benefits for conference attendees:

- Located less than a mile from the Washington Hilton (15-20 minute walk) or one stop on Metro Rail.
- Complimentary in-room internet.
- Complimentary daily newspaper (Monday through Friday).
- Complimentary in-room coffee.
- On-site restaurant, lounge, coffee/tea bar, and room service.

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Stop by the Social Media Tech Room to experience one-on-one learning with a fellow county official or NACo staff, who will show you how simple it is to get started and answer your questions. Browse social media applications and learn how they can help you and your county. The Social Media Tech Room will be open a few hours each day from Saturday through Tuesday. See you there!

Contact: Matthew Fellows,
mfellows@naco.org or
[@NACoTweets](https://twitter.com/NACoTweets) using #NACoLeg

Charging Station

In case your phone or mobile device needs a charge – powerstrips will be available for use.

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